



St Andrew's Psalter Lane Church

An Anglican Methodist Partnership

St Andrew's Psalter Lane Church - Public Concert/Performance Return Form

Dear Event Organiser,

If you use copyright music in public, you must first obtain the permission of the writer or composer whose music you play. In order to do this St Andrew's Psalter Lane Church holds a music licence from PRS Music that grants legal permission to play copyright music in the Church/Shirley House.

Under this licence, the hirer must provide the details below. We will then issue you with an invoice based on PRS Music's assessment of the royalties owing to the copyright holders. (This may be some time after your event.)

Please provide the following information for **every** event you hold:

| | | | |
|--|--|----------------------|--|
| Name of Hirer: (Group or Organisation) | | | |
| Contact Name: | | Telephone No. | |
| Contact Address & Post Code: | | | |
| Email Address: | | | |
| Billing details: (if different from above) | | | |

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|---|--|----------------------------------|--|-----------------------|--|
| Event Title: | | | | | |
| Amount taken on the door/Ticket Sales: | | No. of persons attending: | | Date of event: | |

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Programme/List of Music played

| Title | Composer |
|-------|----------|
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Form completed by:

Signed:

Date:

Please return the form, as soon as possible following your event, to:

Church Office, Shirley House, 31 Psalter Lane, Sheffield S11 8YL

Email: office@standrewspalterlane.org.uk